

**Important Note:**

Interbank GIRO can only be used to make regular premium payments for policies denominated in Singapore dollars.

One GIRO application form is to be completed for each policy.

China Life Insurance (Singapore) Pte. Ltd. (“CLIS”) has a Personal Data Protection Notice (“Notice”) that sets out the purposes for which personal data may be used and disclosed. You are advised to read and understand the Notice which is available at [www.chinalife.com.sg](http://www.chinalife.com.sg), before completing this form.

**PART 1: FOR APPLICANT’S COMPLETION**

|                        |   |
|------------------------|---|
| Date :                 | Name of Billing Organisation :<br><b>CHINA LIFE INSURANCE (SINGAPORE) PTE. LTD.</b> |
| Name of Bank :         | Branch :  |
| Name of Policy Owner : | Policy Owner’s NRIC / Passport Number :   |
| Policy Number :        | Relationship to Account Holder (if Account Holder is not Policy Owner)^ :           |

- I/We hereby instruct you to process China Life Insurance (Singapore) Pte. Ltd.’s (“CLIS”) instruction to debit my/our account.
- You are entitled to reject CLIS’s instruction if my/our account does not have sufficient funds and charge me/us a fee for this. You may also at your discretion allow the debit even if this results in an overdraft on the account and impose charges accordingly.
- This authorisation will remain in force until terminated by your written notice sent to my/our address last known to you or upon receipt of my/our written revocation through CLIS.

|  |   |
|--|---|
| Bank Account Holder’s Name^ :                  | Signature/Thumbprint* :<br><br><br><br><br><br><br><b>*If your account is operated by thumbprint, your thumbprint has to be witnessed and verified by the bank’s staff.</b> |
| Bank Account Number :                          |   |
| NRIC/Passport Number of Bank Account Holder# : |   |
| Contact Number :                               |   |

^ The Bank Account Holder must be the policy owner, life insured or family member of the policy owner. “Family member” means spouse, child, parent, parent-in-law, son/daughter-in-law or sibling.

# If the Bank Account Holder is NOT the policy owner or life insured, please furnish a copy of the NRIC/Passport of the Bank Account Holder.

**PART 2: FOR CHINA LIFE INSURANCE (SINGAPORE) PTE. LTD.’S COMPLETION**

| Bank |   |   |   | Branch |   |   | China Life Insurance (Singapore) Pte. Ltd.’s Bank A/C no. |   |   |   |   |   |   |   |   |   |   |   |
|------|---|---|---|--------|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 7    | 1 | 7 | 1 | 0      | 0 | 3 | 0   | 0 | 3 | - | 9 | 4 | 1 | 5 | 1 | 4 | - | 1 |



### PART 3: FOR BANK'S COMPLETION

To: China Life Insurance (Singapore) Pte. Ltd.

This application is hereby REJECTED (Please tick ✓) for the following reason(s):

- |  |   |
|--|---|
| <input type="checkbox"/> Signature/Thumbprint* differs from bank's records   | <input type="checkbox"/> Wrong account number                     |
| <input type="checkbox"/> Signature/Thumbprint* irregular from bank's records | <input type="checkbox"/> Amendments not countersigned by customer |
| <input type="checkbox"/> Account operated by Signature/Thumbprint*           | <input type="checkbox"/> Others: _____                            |

\_\_\_\_\_  
Name of Approving Officer

\_\_\_\_\_  
Authorised Signature

\_\_\_\_\_  
Date

**\*Please delete where applicable**

#### **Premium Payment by GIRO**

##### **1) GIRO deduction date**

- The GIRO deduction date depends on when your premium is due:

| <b>Premium Due Date</b>                        | <b>1st Deduction Date</b> | <b>2nd Deduction Date</b> |
|--|---------------------------|---------------------------|
| 21st of previous month to 5th of current month | 5th of current month      | 20th of current month     |
| 6th of current month to 20th of current month  | 20th of current month     | 5th of following month    |

- If the deduction date falls on a weekend or Public Holiday, the deduction shall take place on the next working day.
- If the first deduction attempt is unsuccessful, a second deduction attempt will be made. We will make a maximum of 2 deduction attempts for each premium due. We will also write to you to inform you of any deduction attempt that is unsuccessful. Please note that your bank may impose a charge for every unsuccessful deduction attempt.

##### **2) Completing the GIRO application form**

- Please provide all relevant information in full to avoid any delay in processing your GIRO application.
- Please send the completed GIRO application form to:  
CHINA LIFE INSURANCE (SINGAPORE) PTE. LTD.  
1 Raffles Place #46-00  
One Raffles Place Tower 1  
Singapore 048616

##### **3) Approval of GIRO application**

- Upon receiving the duly completed GIRO application form, we will send it to your bank for processing.
- It takes approximately 6 to 8 weeks for your bank to approve your GIRO application.
- When your GIRO application is approved, we will write to you to inform you of the date on which the first premium deduction from your bank account will take place. In the meantime, please arrange to pay your premium via an alternative payment method.
- We will not issue any premium notice or receipt. The relevant entry shown in your bank passbook or statement of account is evidence of payment.

##### **4) Termination of GIRO arrangement**

- To discontinue the GIRO arrangement, please inform us in writing at least 3 weeks before the scheduled GIRO deduction date.

**For assistance, please contact your representative or our Customer Care Hotline at (65) 67274800. Our operating hours are from Mondays to Fridays, 9:00am to 5:30pm, excluding Public Holidays.**